



The Greater Dayton Conservation Fund

A Fund of The Dayton Foundation

2018 Grant Application Guidelines

The Greater Dayton Conservation Fund (GDCF) is soliciting grant proposals from organizations that benefit the natural environment of the communities in the Great Miami and Little Miami River watersheds --19 counties in Southwest Ohio-- and that are recognized as tax-exempt under Section 501(c)(3) of the Internal Revenue Code. Our goal is to support work that safeguards our natural environment through education, restoration, scientific research, and other activities. GDCF has a special interest in innovative and original projects, especially those that include collaboration and cooperation between organizations.

The Partners for the Environment assists the GDCF by managing the grant application process and soliciting questions related to the grant and the application. The GDCF Advisory Committee will select the grantees at their discretion based on the guidelines below.

The GDCF of The Dayton Foundation has traditionally helped launch new projects not addressed by existing organizations or helped to support special efforts of already established nonprofit conservation organizations. Proposals should represent a new project (one that is not a duplication of an existing project or program) that will affect a substantial number of people.

In 2018 the GDCF will award funds to eligible projects for up to \$5,000 to one or more organizations. Projects that benefit water may also apply for additional funds of a match equal to or less than their GDCF request (see page 5 for details on eligibility for matching funds).

The GDCF is particularly interested in projects that:

- Preserve or restore natural habitats.
- Assess/measure water quality, species, etc.
- Encourage regional cooperation and are consistent with regional objectives.
- Support/stimulate sustainable agriculture.
- Result in permanent protection of land via purchase or conservation easement.
- Involve people of all ages, especially youth.
- Educate the general public on the value of conservation principles.
- Provide nature experiences for urban residents.
- Include an objective in a watershed action plan.
- Encourage and/or implement conservation design principles for construction projects.
- Address needs that are not fully met by existing organizational or community resources.
- Benefit one or more of the 19 counties of the Great Miami River and Little Miami River Watersheds (see map on page 4).

2018 Grant Application Guidelines *continued*

Applicant eligibility:

Your organization must meet the following requirements:

- Be a current paid member of Partners for the Environment (membership form enclosed).
- Be recognized as a 501(c)(3) tax-exempt nonprofit organization with a primary program focus on conservation, earth stewardship, or environmental education.
- Government organizations are not eligible.
- Benefit the greater Miami Valley region defined as the 19 counties of the Great Miami River Watershed and the Little Miami River Watershed (see map on page 4).
- Have a diversity/inclusion policy.
- Demonstrate that it has or will have the financial resources and expertise to complete the project.

The fund does not award grants for:

- general organizational operations
- ongoing programs
- individuals
- scientific, medical, or academic research projects
- operational deficits or reduced or lost funding
- sectarian activities of religious organizations
- scholarships and travel grants
- annual fundraising drives, ceremonies, special or one-time events
- public or private schools
- administrative costs that exceed 10% of the total project budget (grant should not be a burden to staff of organization)
- endowment funds

Grantee requirements:

Grantees awarded a grant from the Greater Dayton Conservation Fund must meet these requirements:

- Attend the 2018 Fall Awards Event on Wednesday, September 26th. The organizations selected to receive a 2018 GDCF grant must send a representative(s) to accept their check.
- Include recognition of the GDCF in press releases, newsletters, signs, and other printed material associated with the project.
- Submit a written report each year during the project timeframe completed according to The Dayton Foundation's Final Narrative and Financial Report Guidelines (attached).
- Present the highlights of the project (under five minutes) at the annual Fall Awards Event in the fall of 2019 (date TBA).

2018 Grant Application Guidelines *continued*

Application requirements:

- Carefully read the Grant Guidelines.
- Fully complete Section 1, (*Organization Information*), of the Grant Application.
- Fully complete Section 2, (*Project Information*), of the Grant Application and include a one-page (maximum) budget narrative.
- Write a two-page (maximum) project narrative to answer the questions listed in Section 3, (*Project Narrative*), of the Grant Application.
- Attach your organization's IRS letter.
- Sign with original signatures in Section 4, (*Signatures*).
- Renew your annual membership to the Partners for the Environment.

Mail completed application package to:

Partners for the Environment
38 E. Monument Ave.
Dayton, OH 45402

OR Email to: Admin@gdpartners.org

Deadline to submit grant applications:

Applications must be received or postmarked on or before June 29, 2018

For questions or more information:

For questions about this grant and the application contact: Cait Botschner, Program Assistant for the Partners for the Environment at Admin@gdpartners.org

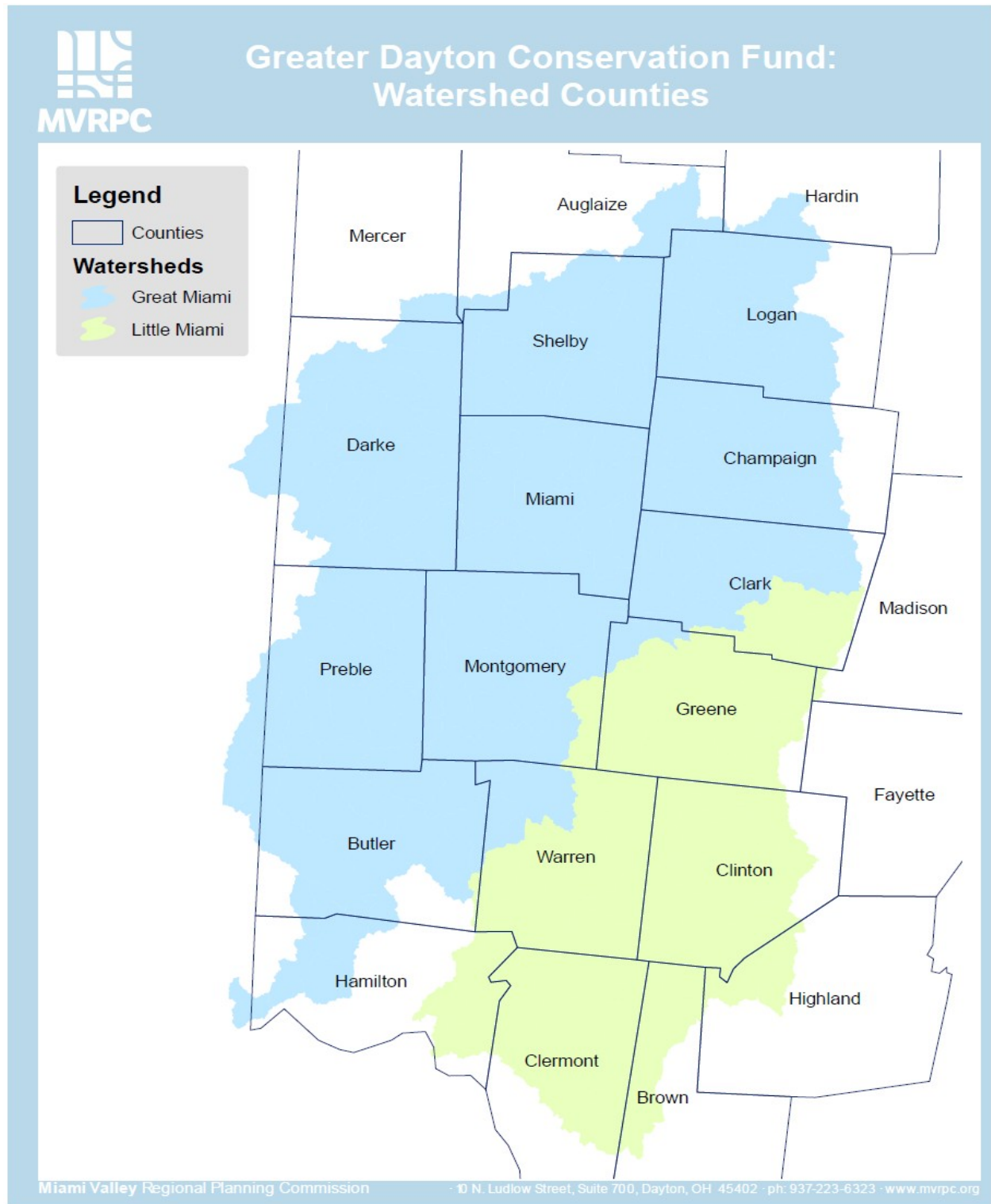
To learn more about the Greater Dayton Conservation Fund:

Visit The Dayton Foundation website:

<https://www.daytonfoundation.org/conservation.html>

Local community leaders talk about the importance of the Greater Dayton Conservation Fund in this video: <https://www.youtube.com/watch?v=6p1fKbolwOQ&feature=youtu.be>

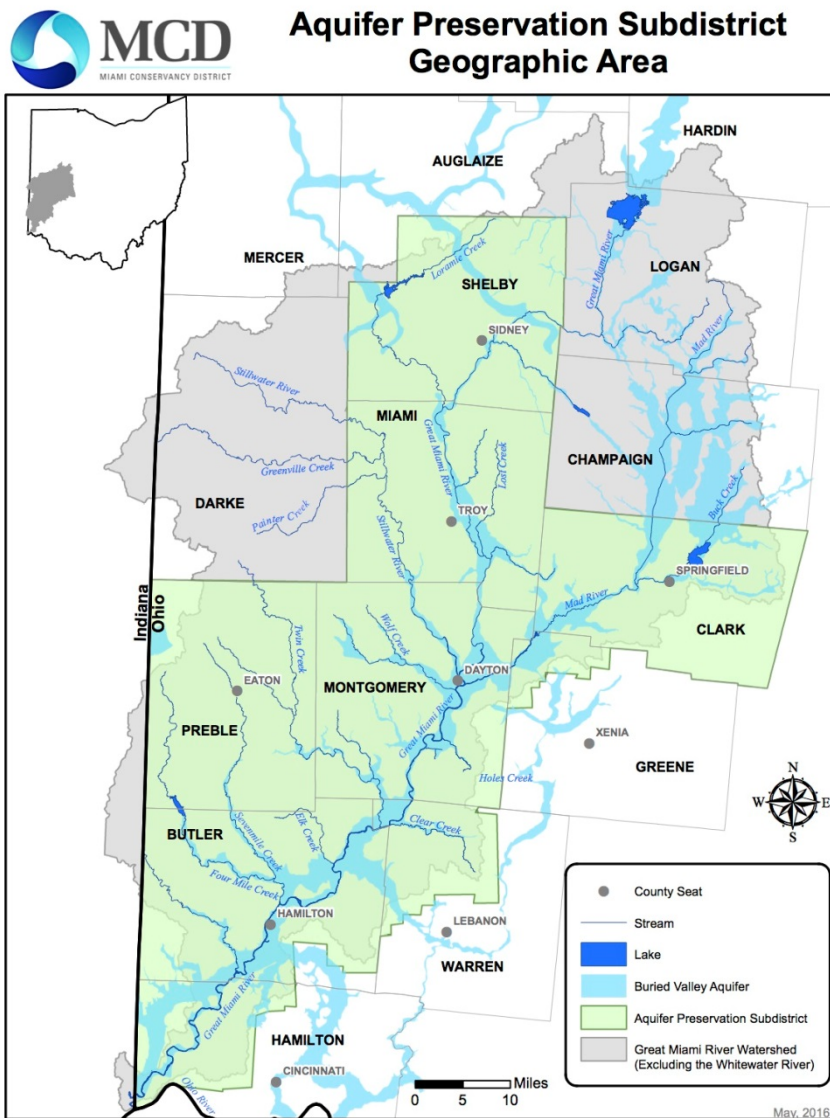
Projects funded by the Greater Dayton Conservation Fund must benefit one or more of the 19 counties of the Great Miami River and Little Miami River Watersheds:



Guidelines to Apply for Additional Funds for Water Projects

Projects that have a positive impact on water may also apply for a match of their GDCF grant request up to \$5,000. The Miami Conservancy District (MCD) is providing the additional funds from their Aquifer Preservation Subdistrict. To be eligible for the additional funds:

- Projects must be located in MCD's Aquifer Preservation Subdistrict which is identified in the green section of the map below.
- Projects must demonstrate intent to benefit water resources such as groundwater, wetlands, lakes, rivers, or streams.
- The additional funds cannot be used for salary or administration.
- The additional fund request must be equal to or less than the GDCF request.
- The additional funds are only awarded to projects that are also awarded a GDCF grant.



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SECTION ONE - ORGANIZATION INFORMATION

Applicant Organization (Full Legal Name)	Click here to enter text.
Organization Mailing Street Address	Click here to enter text.
City	Click here to enter text.
State	Click here to enter text.
Zip Code	Click here to enter text.
Website	Click here to enter text.
IRS letter date recognizing 501 status	Click here to enter text.
Tax ID (EIN)	Click here to enter text.
Executive Director Name	Click here to enter text.
Executive Director Email	Click here to enter text.
Executive Director Phone	Click here to enter text.
Name of Fiscal Sponsor (if applicable)	Click here to enter text.
Grant Proposal Contact Name	Click here to enter text.
Title	Click here to enter text.
Phone	Click here to enter text.
Cell	Click here to enter text.
Email	Click here to enter text.
Mailing Address (if different from above)	Click here to enter text.

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SECTION TWO – PROJECT INFORMATION

ORGANIZATION’S FINANCIAL INFORMATION		
	Amount	Fiscal Year End
Most recently completed year-end revenue	\$Click here to enter text.	Click here to enter text.
Most recently completed year-end expenditures	\$Click here to enter text.	Click here to enter text.
Organization’s budgeted expenses for current year	\$Click here to enter text.	Click here to enter text.
Endowment size (<i>market value as of fiscal year end</i>)	\$Click here to enter text.	Click here to enter text.
Organization’s major funding sources by percentage (e.g., Dues, United Way, local community foundation, etc.)	Click here to enter text.	
ORGANIZATION’S AFFILIATIONS		
<input type="checkbox"/> United Way	<input type="checkbox"/> Chapter of national/regional organization	<input type="checkbox"/> Other
Specify: Click here to enter text.		
BUDGET		
Program/Project Title	Click here to enter text.	
Total budget for this program/project	\$Click here to enter text.	
Amount requested from GDCF	\$Click here to enter text.	
Amount requested for additional matching funds (eligible water projects only, details on page 5).	\$Click here to enter text.	
List other sources and amounts that you are soliciting for funds and the status.	Click here to enter text.	
<input type="checkbox"/> Attach a one-page (maximum) budget narrative. Discuss what the funds will be used for during the project timeframe.		
OTHER INFORMATION ABOUT THIS PROGRAM/PROJECT		
Project/program duration - start and end dates	Click here to enter text.	
Community/counties served	Click here to enter text.	
Total number people to be served	Click here to enter text.	
Brief demographic description of population served	Click here to enter text.	

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SECTION THREE - PROJECT NARRATIVE

Fully answer the questions listed below in a two-page (maximum) project narrative.

1. Give a brief summary of your organization's history and current program/projects and activities. What is your mission? Include your organization diversity statement.
2. Describe the project for which you are submitting this grant request. What is the goal of the project and what are the objectives for reaching the goal? Why is it needed? Who will benefit and how? Does a similar program/project exist? If so, explain why you are, or are not, cooperating or collaborating.
3. How does this project contribute to your mission?
4. How does this request support the goals of the Greater Dayton Conservation Fund?
5. What obstacles do you anticipate and how might you manage them? How will you assure success of the program/project?
6. How will project outcomes be measured? What are the criteria for success?
7. If any of the anticipated funds, whether from GD CF or others, are not forthcoming will the project move forward?

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SECTION FOUR - SIGNATURES

I approve the submission of this application and affirm its accuracy.	
Executive Director printed name	Click here to enter text.
Signature	
Board President printed name	Click here to enter text.
Signature	



PARTNERS FOR THE ENVIRONMENT

Membership Form



Who are the Partners?

The Partners for the Environment is an alliance of nonprofit organizations, government and civic groups, businesses and public and private educational institutions that work within the communities of the Great Miami River and Little Miami River watersheds to promote “green” initiatives.

Any organization that works to protect, restore, preserve, and promote the environmental and agricultural resources and is interested in leveraging and maximizing their resources to further those goals is welcome to become a Partner.

Benefits of becoming a Partner

- Invitations to Partner meetings, including the annual Awards Event
- Opportunity to be recognized through Partner of the Year awards
- Newsletter
- Strategic partnership with Dayton Regional Green
- Exclusive opportunity to apply for funds from Greater Dayton Conservation Fund

Join today!

- **Partner- \$50 annually**
- **Supporting Partner - \$500 annually** - Supporting Partners also receive extensive recognition at events, on the website and through other media materials.

Send your contact information and annual payment to:

Partners for the Environment
38 E. Monument Avenue
Dayton, Ohio 45402

Checks payable to: Partners for the Environment Fund of The Dayton Foundation

Name		Title	
Organization			
Street Address			
City	State	Zip	Phone
Email	Website		Twitter
Check one: <input type="checkbox"/> Partner- \$50 annually		<input type="checkbox"/> Supporting Partner - \$500 annually	



The Dayton Foundation

Final Narrative and Financial Report Guidelines for Committee Advised Grants

Please address all points applicable to your project.

Introduction

A brief description of the project and the purpose of this grant.

Project Information

- Activities: Completed activities and number of persons affected; participant reaction to activities; any activities not completed and reasons for non-completion.
- Outcomes: Intended outcomes/goals and evidence of achievement; outcomes not achieved and why; any unintended outcomes. Major benefits of this grant to (a) your organization and/or (b) the community.
- Evaluation: The evaluation process used and a summary of the results of your evaluation.
- Concerns: Any problems encountered or changes in the project.
- Strengths and Limitations: What worked? What did not work? What would you do differently?
- Future Plans: Plans which have been developed for continuation of this project; plans for future funding sources for the continuation.

Financial Information

Total Project Cost: Total actual income and expenses during the grant period as compared to the original project budget. This financial report should include a line item budget to delineate the use of Foundation funds as related to project expenses. Also include a list of specific income sources used to support this project and the amount of each income source. Describe how this grant assisted your organization in leveraging funds from other sources.

Appendices

Please provide copies of any printed materials developed for the project with Foundation grant dollars during applicable grant period (i.e., manuals, brochures, etc.).

Please forward your report to
Carrie Dalrymple, Community Relations Program Officer
The Dayton Foundation, 40 N. Main St., Suite 500, Dayton, OH 45423
cdalrymple@daytonfoundation.org (937) 225-9952