



38 East Monument Avenue  
Dayton OH 45402-1265  
937-223-1271  
[www.mcdwater.org](http://www.mcdwater.org)

## RETARDING BASIN PERMIT APPLICATION

Complete the application to request permission to access and/or use MCD property for the specified use. It is understood that completing this application does not constitute permission to access or use MCD property.

Date:

Name/Company:

Street Address:

City:  State:  Zip Code:

Contact Name:  Email:

Phone:  Mobile/Alternate Phone:  Fax:

### TYPE OF LAND USE

- RV Use
- Structure
- Utility
- Other

New Permit     Renewal

Category:  Public  
 Private  
 Other

Liability Insurance Available:  Yes  No

Location of Proposed Land Use:  
(attach location map)

Description of Proposed Land Use:

Additional Information:

**Please submit form to MCD Property Administrator at the above address.**

**For MCD Use (additional items requested):**

- Access Plan
- Construction Plans/Specifications
- Construction Schedule
- Design & Construction Requirement
- Financial Capability
- Insurance Certificate
- Other Permit Compliance
- Staging Area
- Technical Requirements